

Community Connections

2018 Employee Payroll Calendar

January						
S	M	T	W	T	F	S
	H 1	T 2	3	4	5	6
7	8	9	10	11	P 12	13
14	H 15	T 16	17	18	19	20
21	22	23	24	25	26	27
28	29	P 30	31			

August						
S	M	T	W	T	F	S
			T 1	2	3	4
5	6	7	8	9	10	11
12	13	14	P 15	T 16	17	18
19	20	21	22	23	24	25
26	27	28	29	P 30	31	

February						
S	M	T	W	T	F	S
				T 1	2	3
4	5	6	7	8	9	10
11	12	13	14	P 15	T 16	17
18	H 19	20	21	22	23	24
25	26	27	P 28			

Holiday Closures (H)	
New Years Day	January 1
MLK Day.	January 15
President's Day . . .	February 19
Seward's Day.	March 26
Memorial Day	May 28
Independence Day	July 4
Labor Day	September 3
Alaska Day	October 18
Veteran's Day . . .	November 12
Thanksgiving. . . .	November 22
Christmas	December 25

September						
S	M	T	W	T	F	S
						1
2	H 3	T 4	5	6	7	8
9	10	11	12	13	P 14	15
16	T 17	18	19	20	21	22
23	24	25	26	27	P 28	29
30						

March						
S	M	T	W	T	F	S
				T 1	2	3
4	5	6	7	8	9	10
11	12	13	14	P 15	T 16	17
18	19	20	21	22	23	24
25	H 26	27	28	29	P 30	31

Calendar Legend	
H - Holiday	
P - Pay Day	
T - Timesheet Due	

October						
S	M	T	W	T	F	S
	T 1	2	3	4	5	6
7	8	9	10	11	12	13
14	P 15	T 16	17	H 18	19	20
21	22	23	24	25	26	27
28	29	P 30	31			

April						
S	M	T	W	T	F	S
1	T 2	3	4	5	6	7
8	9	10	11	12	P 13	14
15	T 16	17	18	19	20	21
22	23	24	25	26	27	28
29	P 30					

June						
S	M	T	W	T	F	S
					T 1	2
3	4	5	6	7	8	9
10	11	12	13	14	P 15	16
17	T 18	19	20	21	22	23
24	25	26	27	28	P 29	30

November						
S	M	T	W	T	F	S
				T 1	2	3
4	5	6	7	8	9	10
11	H 12	13	14	P 15	T 16	17
18	19	20	21	H 22	23	24
25	26	27	28	29	P 30	

May						
S	M	T	W	T	F	S
		T 1	2	3	4	5
6	7	8	9	10	11	12
13	14	P 15	T 16	17	18	19
20	21	22	23	24	25	26
27	H 28	29	P 30	31		

July						
S	M	T	W	T	F	S
1	T 2	3	H 4	5	6	7
8	9	10	11	12	P 13	14
15	T 16	17	18	19	20	21
22	23	24	25	26	27	28
29	P 30	31				

December						
S	M	T	W	T	F	S
						1
2	T 3	4	5	6	7	8
9	10	11	12	13	P 14	15
16	T 17	18	19	20	21	22
23	24	H 25	26	27	P 28	29

Community Connections

2018

Employee

Payroll Periods & Deadlines

Effective January 01, 2018

Direct Service Min Hrs ⁽¹⁾ Based on 5 hrs/day 7 days/wk Sun - Sat	Salary & In-Office Staff Max Hours ⁽¹⁾ Based on 8 hrs/day Mon - Fri	Pay Period	Timesheet Due	Payday
75	88	January 1-15	Jan 16	Jan 30
80	96	January 16-31	Feb 01	Feb 15
75	88	February 1-15	Feb 16	Feb 28
65	72	February 16-29	Mar 01	Mar 15
75	88	March 1-15	Mar 16	Mar 30
80	88	March 16-31	Apr 03	Apr 13
75	80	April 1-15	Apr 17	Apr 30
75	88	April 16-30	May 01	May 15
75	88	May 1-15	May 16	May 30
80	96	May 16-31	Jun 01	Jun 15
75	88	June 1-15	Jun 16	Jun 29
75	80	June 16-30	Jul 03	Jul 13
75	80	July 1-15	Jul 17	Jul 30
80	96	July 16-31	Aug 01	Aug 15
75	88	August 1-15	Aug 16	Aug 30
80	96	August 16-31	Sep 01	Sep 14
75	80	September 1-15	Sep 18	Sep 28
75	80	September 16-30	Oct 02	Oct 15
75	88	October 1-15	Oct 16	Oct 30
80	96	October 16-31	Nov 01	Nov 15
75	88	November 1-15	Nov 16	Nov 30
75	88	November 16-30	Dec 01	Dec 14
75	80	December 1-15	Dec 18	Dec 28
80	80	December 16-31	Jan 02	Jan 15

Holiday Closures (H)

New Years Day Monday, January 1	Labor Day Monday, September 3
MLK Day Monday, January 15	Alaska Day Thursday, October 18
President's Day Monday, February 19	Veteran's Day Monday, November 12
Seward's Day Monday, March 26	Thanksgiving Thursday, November 22
Memorial Day Monday, May 28	Christmas Tuesday, December 25
Independence Day . . . Wednesday, July 4	

⁽¹⁾ Leave accrual and holiday pay are based on meeting minimum hours in each period.

Community Connections

2018 Supervisor Payroll Calendar

Holiday Closures (H)

New Years Day January 1
 MLK Day. January 15
 President's Day . . . February 19
 Seward's Day. March 26
 Memorial Day May 28
 Independence Day July 4
 Labor Day September 3
 Alaska Day October 18
 Veteran's Day . . . November 12
 Thanksgiving. . . . November 22
 Christmas December 25

Calendar Legend

H - Holiday
 P - Pay Day
 T - Timesheet Due
 S - Supervisor Due
 D - Direct Deposit Cutoff

January						
S	M	T	W	T	F	S
	H 1	T 2	3	S 4	5	6
7	8	9	D 10	11	P 12	13
14	H 15	T 16	17	S 18	19	20
21	22	23	24	25	D 26	27
28	29	P 30	31			

February						
S	M	T	W	T	F	S
				T 1	2	3
4	S 5	6	7	8	9	10
11	12	D 13	14	P 15	T 16	17
18	H 19	20	S 21	22	23	24
25	D 26	P 27	28			

March						
S	M	T	W	T	F	S
				T 1	2	3
4	S 5	6	7	8	9	10
11	12	D 13	14	P 15	T 16	17
18	19	S 20	21	22	23	24
25	H 26	27	D 28	29	P 30	31

April						
S	M	T	W	T	F	S
1	T 2	3	S 4	5	6	7
8	9	10	D 11	12	P 13	14
15	T 16	17	S 18	19	20	21
22	23	24	25	D 26	27	28
29	P 30					

May						
S	M	T	W	T	F	S
		T 1	2	S 3	4	5
6	7	8	9	10	D 11	12
13	14	P 15	T 16	17	S 18	19
20	21	22	23	24	D 25	26
27	H 28	29	P 30	31		

June						
S	M	T	W	T	F	S
					T 1	2
3	4	S 5	6	7	8	9
10	11	12	D 13	14	P 15	16
17	T 18	19	S 20	21	22	23
24	25	26	D 27	28	P 29	30

July						
S	M	T	W	T	F	S
1	T 2	3	H 4	S 5	6	7
8	9	10	D 11	12	P 13	14
15	T 16	17	S 18	19	20	21
22	23	24	25	D 26	27	28
29	P 30	31				

August						
S	M	T	W	T	F	S
			T 1	2	S 3	4
5	6	7	8	9	10	11
12	D 13	14	P 15	T 16	17	18
19	S 20	21	22	23	24	25
26	27	D 28	29	P 30	31	

September						
S	M	T	W	T	F	S
						1
2	H 3	T 4	5	S 6	7	8
9	10	11	D 12	13	P 14	15
16	T 17	18	S 19	20	21	22
23	24	25	D 26	27	P 28	29
30						

October						
S	M	T	W	T	F	S
	T 1	2	S 3	4	5	6
7	8	9	D 10	11	12	13
14	P 15	T 16	17	H 18	S 19	20
21	22	23	24	25	D 26	27
28	29	P 30	31			

November						
S	M	T	W	T	F	S
				T 1	2	3
4	S 5	6	7	8	9	10
11	H 12	D 13	14	P 15	T 16	17
18	19	S 20	21	H 22	23	24
25	26	27	D 28	29	P 30	

December						
S	M	T	W	T	F	S
						1
2	T 3	4	S 5	6	7	8
9	10	11	D 12	13	P 14	15
16	T 17	18	S 19	20	21	22
23	24	H 25	D 26	27	P 28	29

Community Connections

2018

Supervisor Payroll Periods & Deadlines

Effective January 01, 2018

Direct Service Min Hrs ⁽¹⁾ Based on 5 hrs/day 7 days/wk Sat - Sun	Salary & In-Office Staff Max Hours ⁽¹⁾ Based on 8 hrs/day Mon - Fri	Pay Period	Timesheet Due	Supervisor Due	Direct Deposit Cutoff	Payday
70	80	January 1-15	Jan 17	Jan 19	Jan 26	Jan 30
84	96	January 16-31	Feb 01	Feb 3	Feb 13	Feb 15
77	88	February 1-15	Feb 16	Feb 21	Feb 26	Feb 28
63	72	February 16-28	Mar 01	Mar 3	Mar 13	Mar 15
77	88	March 1-15	Mar 16	Mar 18	Mar 28	Mar 30
84	96	March 16-31	Apr 03	Apr 5	Apr 11	Apr 13
70	80	April 1-15	Apr 17	Apr 19	Apr 26	Apr 30
70	80	April 16-30	May 01	May 3	May 11	May 15
77	88	May 1-15	May 16	May 18	May 25	May 30
84	96	May 16-31	Jun 01	Jun 5	Jun 13	Jun 15
77	88	June 1-15	Jun 16	Jun 20	Jun 27	Jun 29
77	88	June 16-30	Jul 03	Jul 6	Jul 11	Jul 13
70	80	July 1-15	Jul 17	Jul 19	Jul 26	Jul 30
77	88	July 16-31	Aug 01	Aug 3	Aug 13	Aug 15
77	88	August 1-15	Aug 16	Aug 18	Aug 28	Aug 30
84	96	August 16-31	Sep 01	Sep 6	Sep 12	Sep 14
77	88	September 1-15	Sep 18	Sep 20	Sep 26	Sep 28
70	80	September 16-30	Oct 02	Oct 4	Oct 10	Oct 15
70	80	October 1-15	Oct 16	Oct 19	Oct 26	Oct 30
84	96	October 16-31	Nov 01	Nov 3	Nov 13	Nov 15
77	88	November 1-15	Nov 16	Nov 20	Nov 28	Nov 30
77	88	November 16-30	Dec 01	Dec 5	Dec 12	Dec 14
77	88	December 1-15	Dec 18	Dec 20	Dec 26	Dec 28
70	80	December 16-31	Jan 02	Jan 4	Jan 11	Jan 15

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New Years Day Monday, January 1	Labor Day Monday, September 3
MLK Day. Monday, January 15	Alaska Day Thursday, October 18
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