

# 2022 Community Connections Bi-Weekly Payroll Calendar

## Holiday Closures (H)

New Year's Day . . . Dec 31, 2021  
 MLK Day . . . . . January 17  
 Presidents' Day . . . February 21  
 Seward's Day . . . . . March 28  
 Memorial Day . . . . . May 30  
 Independence Day . . . . . July 4  
 Labor Day . . . . . September 5  
 Alaska Day . . . . . October 18  
 Veterans Day . . . November 11  
 Thanksgiving . . . . November 24  
 Christmas . . . . . December 26

## Calendar Legend

H - Holiday
P - Pay Day
T - Timesheet Due
S - Supervisor Due

January						
S	M	T	W	T	F	S
						1
2	T	S	4	5	6	7
8						
9	10	11	12	13	P	14
15						
16	H	17	T	S	19	20
21						
22						
23					P	28
29						
30	T	31				

February						
S	M	T	W	T	F	S
		S	1	2	3	4
5						
6	7	8	9	10	P	11
12						
13	T	S	15	16	17	18
19						
20	H	21	22	23	P	25
26						
27	T	28				

March						
S	M	T	W	T	F	S
		S	1	2	3	4
5						
6	7	8	9	10	P	11
12						
13	T	S	15	16	17	18
19						
20					P	25
26						
27	H	28	T	S	30	31

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	P	8
9						
10	T	S	12	13	14	15
16						
17	18	19	20	21	P	22
23						
24	T	S	26	27	28	29
30						

May						
S	M	T	W	T	F	S
1	2	3	4	5	P	6
7						
8	T	S	10	11	12	13
14						
15	16	17	18	19	P	20
21						
22	T	S	24	25	26	27
28						
29	H	30	31			

June						
S	M	T	W	T	F	S
			1	2	P	3
4						
5	T	S	7	8	9	10
11						
12	13	14	15	16	P	17
18						
19	T	S	21	22	23	24
25						
26	27	28	29	30		

July						
S	M	T	W	T	F	S
					P	1
2						
3	H	4	T	S	6	7
8						
9						
10	11	12	13	14	P	15
16						
17	T	S	19	20	21	22
23						
24	25	26	27	28	P	29
30						
31						

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6						
7	T	S	9	10	11	P
12						
13						
14	T	S	16	17	18	19
20						
21	22	23	24	25	P	26
27						
28	T	S	30	31		

September						
S	M	T	W	T	F	S
					1	2
3						
4	H	5	6	7	8	P
9						
10						
11	T	S	13	14	15	16
17						
18	19	20	21	22	P	23
24						
25	T	S	27	28	29	30

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	P	7
8						
9	T	S	11	12	13	14
15						
16	17	H	18	19	20	P
21						
22						
23	T	S	25	26	27	28
29						
30	31					

November						
S	M	T	W	T	F	S
		1	2	3	P	4
5						
6	T	S	8	9	10	H
11						
12						
13	14	15	16	17	P	18
19						
20	T	S	22	23	H	24
25						
26						
27	28	29	30			

December						
S	M	T	W	T	F	S
					1	2
3					P	4
5						
6	T	S	8	9	10	11
12						
13	14	15	16	17	P	18
19						
20	T	S	22	23	24	25
26						
27	H	28	29	30	P	31

# Community Connections

## 2022 Bi-Weekly Payroll Periods & Deadlines Effective December 16, 2021

Min Hrs <sup>(1)</sup>	Max Hours <sup>(2,3)</sup>	Pay Period	Timesheet Due	Supervisor Due	Pay Date	Pay Cycle
87.00	96.00	Dec 16 - Jan 1	Jan 03	Jan 04	<b>Jan 14</b>	<b>1-1</b>
76.00	80.00	Jan 2 - Jan 15	Jan 18	Jan 19	<b>Jan 28</b>	<b>1-2</b>
76.00	80.00	Jan 16 - Jan 29	Jan 31	Feb 01	<b>Feb 11</b>	<b>2-1</b>
76.00	80.00	Jan 30 - Feb 12	Feb 14	Feb 15	<b>Feb 25</b>	<b>2-2</b>
76.00	80.00	Feb 13 - Feb 26	Feb 28	Mar 01	<b>Mar 11</b>	<b>3-1</b>
76.00	80.00	Feb 27 - Mar 12	Mar 14	Mar 15	<b>Mar 25</b>	<b>3-2</b>
76.00	80.00	Mar 13 - Mar 26	Mar 29	Mar 30	<b>Apr 08</b>	<b>4-1</b>
76.00	80.00	Mar 27 - Apr 9	Apr 11	Apr 12	<b>Apr 22</b>	<b>4-2</b>
76.00	80.00	Apr 10 - Apr 23	Apr 25	Apr 26	<b>May 06</b>	<b>5-1</b>
76.00	80.00	Apr 24 - May 7	May 09	May 10	<b>May 20</b>	<b>5-2</b>
76.00	80.00	May 8 - May 21	May 23	May 24	<b>Jun 03</b>	<b>6-1</b>
76.00	80.00	May 22 - Jun 4	Jun 06	Jun 07	<b>Jun 17</b>	<b>6-2</b>
76.00	80.00	Jun 5 - Jun 18	Jun 20	Jun 21	<b>Jul 01</b>	<b>7-1</b>
76.00	80.00	Jun 19 - Jul 2	Jul 05	Jul 06	<b>Jul 15</b>	<b>7-2</b>
76.00	80.00	Jul 3 - Jul 16	Jul 18	Jul 19	<b>Jul 29</b>	<b>*7-3*</b>
76.00	80.00	Jul 17 - Jul 30	Aug 01	Aug 02	<b>Aug 12</b>	<b>8-1</b>
76.00	80.00	Jul 31 - Aug 13	Aug 15	Aug 16	<b>Aug 26</b>	<b>8-2</b>
76.00	80.00	Aug 14 - Aug 27	Aug 29	Aug 30	<b>Sep 09</b>	<b>9-1</b>
76.00	80.00	Aug 28 - Sep 10	Sep 12	Sep 13	<b>Sep 23</b>	<b>9-2</b>
76.00	80.00	Sep 11 - Sep 24	Sep 26	Sep 27	<b>Oct 07</b>	<b>10-1</b>
76.00	80.00	Sep 25 - Oct 8	Oct 10	Oct 11	<b>Oct 21</b>	<b>10-2</b>
76.00	80.00	Oct 9 - Oct 22	Oct 24	Oct 25	<b>Nov 04</b>	<b>11-1</b>
76.00	80.00	Oct 23 - Nov 5	Nov 07	Nov 08	<b>Nov 18</b>	<b>11-2</b>
76.00	80.00	Nov 6 - Nov 19	Nov 21	Nov 22	<b>Dec 02</b>	<b>12-1</b>
76.00	80.00	Nov 20 - Dec 3	Dec 05	Dec 06	<b>Dec 16</b>	<b>12-2</b>
76.00	80.00	Dec 4 - Dec 17	Dec 19	Dec 20	<b>Dec 30</b>	<b>*12-3*</b>

\* Non-benefit payroll\*

Holiday Closures (H)	
New Year's Day - Friday, Dec 31, 2021	Labor Day - Monday, September 5
MLK Day - Monday, January 17	Alaska Day - Tuesday, October 18
President's Day - Monday, February 21	Veterans Day - Friday, November 11
Seward's Day - Monday, March 28	Thanksgiving - Thursday, November 24
Memorial Day - Monday, May 30	Christmas - Monday, December 26
Independence Day - Monday, July 4	

Benefit Timing per Month	
401k	Every cycle
Cell Stipend	First two cycles
Health insurance	First two cycles
Health waiver	First two cycles
Leave accruals	Every cycle
Mileage	Every cycle

<sup>(1)</sup> Leave accrual, holiday pay, and health waiver are based on meeting minimum hours in each period.

<sup>(2)</sup> May not exceed the maximum 40 hours per week when utilizing paid personal leave.

<sup>(3)</sup> Salary timesheets must meet maximum hours.